

Reopening Plans
Morris Central School
2020-2021
Working Copy

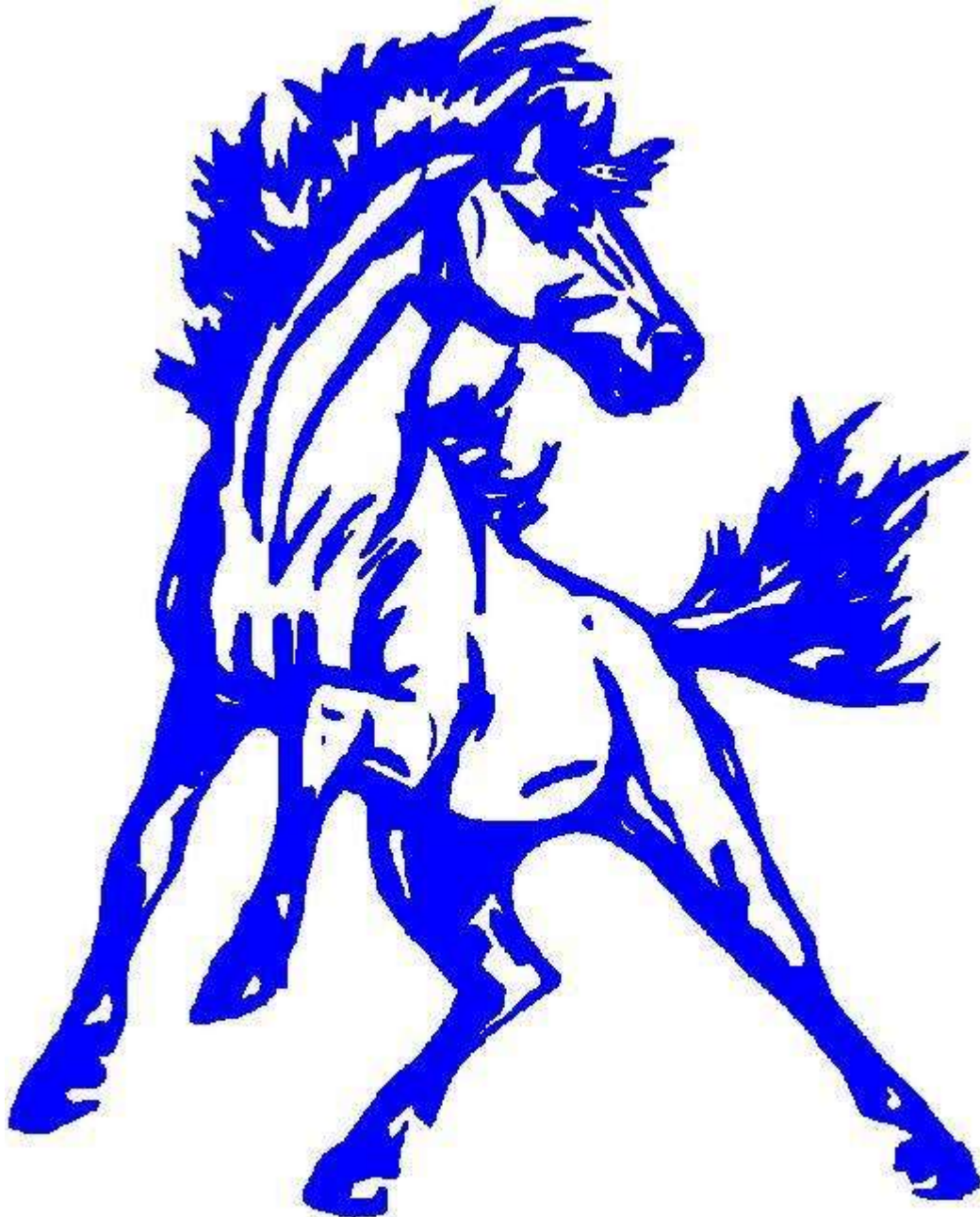


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INTRODUCTION

To say that preparing for the 2020-2021 academic year has been challenging is putting it mildly. Over the summer, surveys have been collected from parents, students and faculty/staff on their needs, concerns, wants and questions on how to safely open school. The district level safety team along with various other staff members have been meeting to develop a plan that protects the students and faculty/staff of Morris Central School. On July 13th, guidance on school reopening was released by the New York State Department of Health and on July 16th, guidance on school reopening was also released by the New York State Education Department.

Using these guidelines that include many, many mandates, feedback from the surveys and using other information that is currently available from the CDC, etc. we have developed a plan that includes three possible scenarios for opening MCS. The first scenario is to fully reopen and to have all students back in school. The second scenario is a hybrid where students are in school for part of the week and have home instruction the remainder of the week. The third scenario is where all students are on home instruction for the entire week. At the present time we are unsure which scenario we will start the year in and whether or not will be required to move from one scenario to another, depending on the prevalence of COVID-19 in our region and state.

The choice whether we have in-person instruction or not is an exceedingly difficult choice and one I am sure will be very controversial. The survey indicated some students, parents and staff members feel comfortable participating in live instruction and want to see in-person instruction on the first day of school while some students, parents, and staff members have many concerns and fears and don't know when or if we should start live instruction in the fall.

If there is any hope to have in-person instruction in the fall, we will need to have all students, staff, and families agree to safeguards that will provide us with the greatest opportunity for staying open until a treatment or vaccine is available for COVID-19. To do that, we are asking each student, family, and staff member to join us in a "social contract" which asks us to individually and collectively do our part to protect one another from the COVID-19 so that we have the best chance of not having to close school again.

The school district will:

- Screen students, staff, and visitors for COVID19 symptoms on a daily basis and/or provide a mechanism for parents to conduct daily health screenings at home.
- Access to the interior of the school will be limited to staff, students, service providers, and individuals with previously scheduled appointments.
- High-touch surfaces will be cleaned and disinfected multiple times a day, and where applicable the number of high-touch surfaces students and staff are exposed to will be decreased.
- Increase ventilation on buses, in classrooms, and other locations to the extent practicable.
- Provide hand sanitizer in each classroom space.
- Provide non-surgical, disposable face coverings to any person entering the school who does not have one.
- Train staff and students in proper hand hygiene and respiratory practices.
- "Cohort" students to the extent practicable.

- The District will provide one cloth face covering for each student to commence the year.

School district personnel and service providers will:

- Not come to work if they have:
 - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 10 days;
 - traveled internationally in the past 10 days;
 - for those not fully vaccinated have you been designated a contact of a person who tested positive for COVID-19 by a local health department within the last 10 days, and/or
 - tested positive through a diagnostic test for COVID-19 in the past 10 days.
- Notify the school immediately if they have been exposed to someone with COVID19, attended an event where an outbreak has occurred, traveled internationally.
- Wear face coverings at all times.
- Reinforce and model proper hand hygiene practices, wearing of face coverings, and appropriate social distancing.
- Limit person-to-person contact to the greatest extent possible. For example, no hugging or handshaking.

Parents/guardians will:

- Provide face coverings for their child(ren). If unable to do so, the district will provide disposable, non-surgical masks to students upon arrival.
- Reinforce proper hand hygiene practices used at school, the wearing of face coverings, and social distancing protocols.
- Monitor the health of their child on a daily basis and report required information to the district.
- Keep their child home if they have:
 - experienced any symptoms of COVID-19, including a temperature of greater than 100.0°F, in the past 10 days
 - traveled internationally in the past 10 days
 - If not fully vaccinated, been designated a contact of a person who tested positive for COVID-19 by a local health department in the past 10 days; and/or
 - tested positive through a diagnostic test for COVID-19 in the past 10 days;

Students will:

- Tell their parent/guardian if they are not feeling well before coming to school or tell any adult if they start feeling ill during the school day.
- Wear face coverings at all times except for when seated for breakfast or lunch or at the instruction of a staff member who has determined that it is appropriate to take a mask break.
- Limit person-to-person contact to the greatest extent possible. For example, no hugging or handshaking.
- Wash and dry their hands each time after going to the bathroom.
- Wash their hands or use hand sanitizer after they touch their mouth or nose.

COMMUNICATION AND COMMUNITY ENGAGEMENT

STRATEGY

Parent, student and staff surveys were collected to garner input/feedback prior to creation of the reopening plan.

NOTES

- Parent surveys were disseminated on 07/08/2020 with a deadline of 07/24/2020 to be collected. Over 151 surveys were returned.
- Student surveys to students in grades 7-12 grade were disseminated on 07/08/2020 with a deadline of 07/24/2020 to respond. 53 surveys were returned.
- Faculty/Staff surveys were disseminated on 07/10/2020 with a deadline of 07/24/2020 to be collected. 62 surveys were returned.
- Meeting with the Morris Teachers' Association president was held on 07/15/2020.
- Reopening Committee comprised of faculty/staff and parents formed and met several times to develop the district's reopening plan
- Forums for faculty and staff will be held in mid August both in person and virtually.
- Forums for parents and students will be held virtually in August.
- Communication with the board through board meetings and weekly updates.

The District will use the following communication tools to notify the community of the reopening plan.

- We will use our existing website www.morriscs.org to serve as the primary location for all communication that is not done through social media.
- The district's official Facebook page: <https://www.facebook.com/Morris-Central-School-488014891293369/?fref=nf> will be used to push notifications to individuals following the page.
- The district will use its automatic notification system to push notifications to parents/guardians through phone calls, text messages and emails. Those without emails or social media accounts will be directed to the school district's official website www.morriscs.org or will be sent hard copies of any correspondences.
- As needed, the District will hold virtual meetings via Zoom, Google Meet, or other video conferencing software.

The district will display signage and information throughout the school to remind students, staff, and visitors of COVID19 protocols. Examples of possible signage include:



The district will ensure all students are taught or trained on how to follow new COVID19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene. This will be done through the use of videos, posters and live instruction. Examples of

possible videos are:

- CDC Hand Washing Video
- Life is Better With Clean Hands

The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained. Possible forms of communication material are:

- CDC Hand Washing Video
- Coronavirus Disease 2019 (COVID19) Factsheet

The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. The written plan will be published in PDF format to ensure that those with visual and/or hearing impairments will be able to access the materials.

HEALTH AND SAFETY

STRATEGY

The Morris Central school district has and continues to develop plans for three different scenarios (all students returning to school, a hybrid model where students are in school for part of the week and home instruction for the remainder of the week, and where students are on home instruction the entire time. The decision to which scenario will be implemented will depend on the NYSDOH and NYSED guidelines, the prevalence of COVID-19 in the Region, and ultimately by Governor Cuomo. In developing plans, the district took into consideration several factors including, but not limited to:

- The school building was designed for a student population of over 500. The current student body is 350 or less.
- Classroom spaces have been measured to assess capacity.
- Pre-Kindergarten currently has 21 students registered and three adults in the classroom. To maintain social distancing, the class may be split into sections and students will attend on a rotating basis.
- In grades K-5, classrooms are large enough to accommodate all students while maintaining social distancing. Some grades were moved from one classroom to another to accommodate the number of students.
- In grades 6-12, the majority of classes are less than 15, and efforts to hold all classes in spaces where appropriate social distancing is possible are being made. In instances where class sizes cannot be reduced to that level, alternative spaces will be considered – cafeteria, gymnasium, auditorium, etc.
- 2000 disposable, non-surgical masks are currently on-site. Additional cloth coverings and face shields have been ordered and are due by August.
- Based on historical bus ridership trends and responses from a parent survey on transportation, we feel that we will be able to maintain the appropriate social distancing on the school buses as long as family members are seated together.

Parent, student and faculty/staff surveys were conducted to garner input/feedback prior to creation of the plan. A reopening committee of faculty/staff was also established which assisted in making many decisions. Communication with board members, union leaders, supervisors and administration is also ongoing.

The District will use the following communication tools to notify the community of the reopening plan.

- We will use our existing website www.morriscs.org to serve as the primary location for all communication that is not done through social media.

- The district’s official Facebook page: <https://www.facebook.com/Morris-Central-School-488014891293369/?fref=nf> will be used to push notifications to individuals following the page.
- The district will use its automatic notification system to push notifications to parents/guardians through phone calls, text messages and emails. Those without emails or social media accounts will be directed to the school district’s official website www.morriscs.org or will be sent hard copies of any correspondences.
- As needed, the District will hold virtual meetings via Google Meet, Zoom or other videoconferencing software.

The district will display signage and information throughout the school to remind students, staff, and visitors of COVID19 protocols. Example of possible signage include:



The district reopening plan has a written protocol developed in collaboration with the district director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
COVID19 SIGNS OF ILLNESS PROTOCOL**

The district reopening plan has written protocols for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS:
SCREENING PROTOCOL - VISITORS
COVID19 HEALTH SCREENING QUESTIONNAIRE - VISITORS
SCREENING PROTOCOL - STAFF
COVID19 HEALTH SCREENING QUESTIONNAIRE – STAFF
SCREENING PROTOCOL - STUDENTS
COVID19 HEALTH SCREENING QUESTIONNAIRE – STUDENTS
HEALTH SCREENING PASS- STUDENTS**

Ill students and staff will be assessed by the school nurse. If the school nurse is not available, ill students and staff will be sent home for follow up with a healthcare provider.

The district will ensure all students are taught or trained on how to follow new COVID19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene. This will be done through the use of videos, posters and live instruction. Examples of possible videos are:

- CDC Hand Washing Video
- Life is Better With Clean Hands

The district reopening plan has a written protocol to ensure all persons in school buildings keep social distance of at least 6 feet whenever possible.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
SOCIAL DISTANCING PROTOCOLS/DECISIONS**

The district reopening plan has a written protocol detailing how the district will provide accommodations to

all students and staff who are at high risk or live with a person at high risk.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
VULNERABLE/HIGH-RISK GROUPS ACCOMMODATIONS**

The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a face covering at all times except during meals or during mask breaks.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
FACE COVERING PROTOCOL**

The district reopening plan has a plan for obtaining and maintaining adequate supplies of face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.

NOTES: The district has purchased and already has on-site 2000 non-surgical face masks, a small number of N-95 masks, 500 KN-95 masks, face shields and several boxes of gloves. The district received 600 cloth coverings for students and staff as well as other PPE supplies. Additional cloth face masks have also been ordered.

The school nurse will be responsible for making sure a 15-day supply of face coverings and PPE are on-hand at all times.

The district reopening plan has written a protocol for actions to be taken if there is a confirmed case of COVID19 in the school.

It is unlikely that the school district would receive positive confirmation of a COVID19 case within a day of a staff member or student being either sent home or staying home due to COVID19 like symptoms. It is therefore our plan to maintain the highest levels of precaution and disinfect every classroom and work space on a daily basis using an electrostatic disinfectant sprayer in coordination with regular cleaning.

We will coordinate with the Otsego County Department of Health in any contact tracing and follow their recommendations regarding school closure or additional disinfection protocols.

The district reopening plan has a written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID19 symptoms, illness or diagnosis of confirmed case of COVID19 or following quarantine due to contact with a confirmed case of COVID19. Return to school will be coordinated with the local health department.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT
RETURN TO SCHOOL AFTER COVID POSITIVE PROTOCOL**

The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT
CLEANING AND DISINFECTING PROTOCOL**

The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT
MODIFICATIONS TO SAFETY DRILLS**

The district reopening plan has a written plan for district/school run before and aftercare programs. The school district does not run a before school program, but does have an afterschool program (CROP). Parents will be offered CROP activities remotely and a modified CROP program will also be held in-person commencing in October.

The district reopening plan designates a COVID19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school's reopening plan, as well as any phased-in

reopening activities necessary to allow for operational issues to be resolved before activities return to normal or “new normal” levels.

The Superintendent of the Morris Central School will serve as the COVID19 safety coordinator.

FACILITIES

STRATEGY

The district reopening plan which includes changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.

- No changes to facilities planned at this time.

The district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.

- Inspections will be conducted as scheduled.

The district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.

- Testing will be conducted as scheduled by the BOCES Safety Risk Department.

The district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations are in accordance with FCNYS 2020 Section 5705.5.

- All dispensers will meet NY State Code requirements.

The district reopening plan which includes the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.

- No dividers are planned at this time.

The district reopening plan must ensure that all new building construction and temporary quarter projects will be submitted to OFP for a full code review.

- No new building projects planned at this time in response to COVID19.

The district reopening plan which includes new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation.

- No facilities will be leased in response to COVID19.

The district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.

- No tents will be used in response to COVID19.

The district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.

- The school district is in compliance

The district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water.

- There are enough drinking fountains in the building and the district is in the process of adding bottle filler stations to all drinking fountains that have the ability to be switched.
- The district also added a cooler for bottled water in the elementary wing for students and staff.

The district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.

- Ventilation systems are up to code and will be maintained up to code.

The district reopening plan must ensure that all project submissions only dedicated to “COVID19 Reopening” will be labeled as such.

- No projects planned at this time; however, if one is planned, it will be labeled as such.

Each school and/or district reopening plan which includes the use of plastic separators must comply with the 2020 BCNYS Section 2606.

- One plastic separator was placed in the district office and it complies with the 2020 BCNYS Section 2606

CHILD NUTRITION

STRATEGY

The district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.

IN-PERSON- Students will be provided both breakfast and lunch.

REMOTE LEARNING- Students who are learning from home will be able to receive school meals. Food delivery will take place on Wednesdays

The district reopening plan must address all applicable health and safety guidelines.

- All state and federal health and safety guidelines for food will be adhered to whether students are in-person or remote.

The district reopening plan includes measures to protect students with food allergies if providing meals in spaces outside the cafeteria.

Cafeteria: If needed, the table for students with food allergies will be clearly marked.

Classroom- Teachers will be made aware of food allergies.

The district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted and how sharing of food and beverages will be discouraged.

Grades PK-5: Classroom teachers or aides will implement hand hygiene activities before and after meals. Students will be reminded before and during lunch that sharing of food and beverages is prohibited.

Grades 6-12: Signage will be posted at the point of sale for students to wash their hands before and after meals. Signage will be posted discouraging the sharing of food and beverages.

The district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.

Grades PK-6: Meals will be brought to the students and they will be eating in their classrooms.

Grades 7-12: Students will go to the cafeteria to get their meals, but will eat in assigned areas.

Tables: The cafeteria/maintenance staff will clean all tables in between lunch periods with a detergent and cloths and again at the end of the day.

Keypad: The keypad for students to enter their pin numbers will not be used during the pandemic. Cafeteria staff will work with teachers to track student meals.

The district reopening plan must ensure compliance with Child Nutrition Program requirements.

- The district will continue its compliance with all Child Nutrition Program requirements.

The district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.

- We will use our existing website www.morriscs.org to serve as the primary location for all communication that is not done through social media.
- The district’s official Facebook page: <https://www.facebook.com/Morris-Central-School-488014891293369/?fref=nf> will be used to push notifications to individuals following the page.

- The district will use its automatic notification system to push notifications to parents/guardians through phone calls, text messages and emails. Those without emails or social media accounts will be directed to the school district’s official website www.morriscs.org or will be sent hard copies of any correspondences.
- Free/reduced lunch forms will be distributed to all families currently receiving summer meals in August.

The district reopening plan must require that students maintain social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.

- **Classrooms:** Students in PK-7 & 9 will be eating meals in classrooms and will be socially distanced by teachers and/or classroom aides.
- **Cafeteria:** Students in 7-12 grade will be coming to the cafeteria to get their lunches. Times will be staggered when this happens. Students in 8th, 10th and 11th grade will be eating in the cafeteria at different lunch periods. The number of tables will be decreased and students will only be able to sit at marked seats which will be socially distanced. Seniors will eat in a designated area.

TRANSPORTATION

STRATEGY

Parents/guardians are encouraged to self-transport students.

The district reopening plan must ensure all buses which are used every day by districts will be cleaned/disinfected once a day and ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.

- Bus drivers will clean high-touch surfaces on the bus after each run with wipes; and/or cloths and detergents provided by the district.
- Each bus will be disinfected after the AM and PM runs using the electrostatic disinfectant sprayer.

The district reopening plan requires that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.

The district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID19. Additionally, transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.

- Training will be provided through live training as well as video classes through Public School Works.

The district reopening plan requires that transportation departments will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.

- As with all other employees, Morris Central School will provide masks and gloves as requested.

The district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.

- The bus garage has hand sanitizer available for all employees.

The district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.

- Any transportation employee who must have direct physical contact with a child will wear gloves.

The district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.

SEE APPENDIX A FOR THE FOLLOWING DOCUMENTS:
 SCREENING PROTOCOL - STAFF
 COVID19 HEALTH SCREENING QUESTIONNAIRE – STAFF

The district reopening plan requires that students must wear a mask on a school bus if they are physically able.

Before boarding the school bus, students must have a face covering on which covers their mouth and nose. The face covering must remain on during the entire bus ride.

SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
 FACE COVERING PROTOCOL

The district reopening plan ensures that students who do not have a mask will NOT be denied transportation and that students who do not have a mask, one must be provided by the district.

- If a student does not have a face covering, the bus aide or driver will provide a non-surgical face mask to the student.

SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
 FACE COVERING PROTOCOL

The district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.

The district reopening plan requires students to be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID19.

- This training will be conducted by school administration and classroom teachers.

The district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.

- At bus stops, students not in the same household are required to wear face coverings and be socially distanced. To the extent practicable, students will be seated in a socially distanced way on the bus. Students in the same household will sit together.

SEE APPENDIX A FOR THE FOLLOWING DOCUMENT
 SOCIAL DISTANCING PROTOCOLS/DECISIONS

The district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.

Selected windows on the school bus will be cracked to increase ventilation. The bus driver will monitor the warmth of the bus and adjust as necessary to provide a comfortable climate.

All other expectations for students riding a bus in accordance with our *Code of Conduct* remain in effect.

SOCIAL EMOTIONAL WELL-BEING

STRATEGY

The district ensures that district-wide comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.

- **The comprehensive school counseling plan has been reviewed and updated to address current needs.**

The district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified

school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.

- The advisory council was established during the 2019-2020 school year, and met during the week of July 20, 2020 to review the program.

The district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral and emotional support services and programs.

Students: Morris Central School is fortunate to have a well-staffed counseling program along with support from the Basset School-Based Health program, the System of Care Grant, and the Department of Social Services. We are able to provide individual and group counseling, mental health evaluations, and direct support to families including referrals to outside services and programs for their children. We are in the process of researching a universal assessment that the district can use to better recognize students at risk.

Parents: Available resources are listed on the district's website at www.morriscs.org and are also listed in the Comprehensive Plan. Both district staff and other providers consistently reach out to parents to offer support.

Staff: The Morris Central School District provides all employees free access to the Employee Assistance Program (EAP). This is a confidential service. The contact numbers are 1-800-252-4555 or 1-800-225-2527.

An employee assistance program (EAP) is a work-based intervention program designed to identify and assist employees in resolving personal problems (e.g., marital, financial or emotional problems; family issues; substance/alcohol abuse) that may be adversely affecting the employee's performance. The plan also includes a wide array of other services, such as nurse advice telephone access, basic legal assistance and referrals, adoption assistance, or assistance finding elder care services.

The district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.

The Social-Emotional Well Being of both students and staff are part of the district-wide and Board goals. Professional development has been provided to staff on a yearly basis. This professional development will continue through BOCES Staff Development (embedded 23 days of support), professional development in faculty meetings and outside training. Information on various resources on how to work with students impacted by trauma will also continue to be provided. Our goal is to continue to provide staff with the knowledge and skills to be able to engage with students in a manner that supports their social- and emotional-wellbeing.

SCHOOL SCHEDULE

STRATEGY

The district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.

ARRIVAL: The school building will open at 7:45 for students.

THOSE WALKING OR BEING DROPPED OFF BETWEEN 7:45 – 8:05:

- Students in PK-6 who walk or are dropped off by their parents to school will enter through the old main entrance. Students who were prescreened by their parents will report to the small gym and be seated in an appropriate socially distanced manner until 8:00 when they will report to their classrooms. **Any of these students who were not prescreened will enter through the old main entrance and will immediately be screened inside the door.**
- Students in 7-12 who walk, drive or are dropped off by their parents to school **and were prescreened by their parents at home** will enter through the doors by the technology classroom. Students will report to the large gym and be seated in an appropriate socially distanced manner until 8:00 when they will report to their classrooms. Those wishing to have a school breakfast should do a grab and go on their way to homeroom. **Any of these students who were not prescreened will enter through the main entrance at the bus loop and will immediately be screened inside the doors.**

** A reminder that all students being dropped off by parents should be dropped off at the old front entrance. No private vehicles are allowed in the bus loop during bus times.

- Commencing at 8:00, students riding buses will be released one bus at a time and will enter through their designated entrances.
- Students in grades PK-6 who were prescreened at home will enter through the doors by the elementary gymnasium and will report to their class.
- Students in 7-12 who were prescreened at home will enter through the doors by the technology classroom and will proceed directly to their homeroom. Those wishing to have a school breakfast should do a grab and go on their way to homeroom.
- **Students riding buses who were not prescreened at home will enter through the main entrance at the bus loop and will immediately be screened inside the doors.**

BREAKFAST

- Breakfast in PK-6 will be delivered and eaten in the classrooms.
- **Students in grades 7-12 will collect their breakfasts at a designated area and will eat their breakfast in their classroom.**

ACADEMIC SCHEDULE

Grades PK-6: Will follow a schedule as directed by their teachers and classroom aides. Breaks from masks will occur throughout the day, and instructional “recess” breaks will occur at the discretion of the teacher as needed throughout the day. In grades PK-6, daily recess (minimum of 30 minutes), will be at the direction of the classroom teacher and will be scheduled at the teacher’s discretion to maximize opportunities for students to socially distance and take face covering breaks. Recess time will be held outside weather permitting.

Grades 7-12: Students will follow the nine period schedule. To the greatest extent possible, students will remain in their cohort groups and teachers will move to the students. Any student movement will be done under the supervision and direction of the staff.

LUNCH

Grades PK-6: Lunches will be brought to the students and eaten in their classrooms.

Grades 7-12: Students will get their lunches in the cafeteria and will eat in designated areas. Two grade levels will eat each period (5th & 6th).

DISMISSAL

- **Walkers and Parent pick up: 2:45**
- **Students riding buses will be dismissed by bus number commencing at 2:50**

At this point in time, any contingency plans regarding a hybrid model would be focused on bringing fewer students into the building and keeping the schedule above intact to the greatest extent possible.

ATTENDANCE AND CHRONIC ABSENTEEISM

STRATEGY

The district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.

Attendance will be taken in our student management system, PowerSchool.

IN-PERSON LEARNING: The District's Attendance Policy will be followed for all students who are attending in-person learning.

REMOTE LEARNING-

- **GRADES PK-6:** Student's attendance will be recorded based on participation/interaction with their teachers. Teachers will be responsible for taking attendance. This is regardless of schedule.
- **GRADES 7-12:** Student's attendance will be recorded based on participation/interaction with their teachers. Teachers will be responsible for taking attendance. This is regardless of schedule.

ABSENCES DUE TO COVID19 OR COVID19 SYMPTOMS

Although required to count all absences by State regulation, all absences due to COVID19 or COVID19 symptoms will be considered "Excused" for the duration of the student's inability to engage in learning due to COVID19 or COVID19 symptoms.

A student who is under quarantine or awaiting test results, may have their attendance counted as "present" if they continue to engage in learning.

Teachers and guidance staff will work with each student and family to ensure that students who are kept home due to COVID19 are able to continue their learning to the extent practicable.

The District will suspend all Attendance Policy components that impact credit for students in grades 7-12 for the 2020-2021 school year. Credit determinations will be based on grades only.

CHRONIC ABSENTEEISM

Students missing more than 10% of scheduled school days will be considered "chronically absent" per SED regulation. The district will work with families to improve attendance and attempt to record lost instructional time. Outside agencies will be engaged to the extent required to make sure that all students of compulsory age are in regular attendance.

TECHNOLOGY AND CONNECTIVITY

STRATEGY

The district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.

The district will be surveying families to their level of access to high-speed internet in August.

The district will be surveying staff to their level of access to high-speed internet during the opening conference days.

The district will be providing devices to all students and staff as needed and as appropriate (when available).

The district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.

The district will provide devices to all students and teachers as needed and as appropriate. All teachers have traditionally been provided laptop computers for their use and all students have been given a 1:1 device (Chromebook).

INTERNET ACCESS:

- **TEACHERS-** In the event that the district is using a hybrid or remote model, the school building will be opened to allow teachers access to their classrooms.
- **STUDENTS:** In the event that the district is using a hybrid or remote model, the school building will be opened to allow students access to work on assignments using the school's Wifi. The district will develop a schedule with input from families as to the times that work best for them.
- **Mifi hotspots** were provided to students and teachers that do not have internet access, but have cellular service.

The district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.

The district will work directly with families who do not have access to high-speed internet should we go to a hybrid or remote model.

- Lessons will be recorded and provided to students without access using thumb drives.
- Hard copies of assignments will be provided to students who need it.
- The district will open the school to allow access to the school's Wifi and MiFi's will be available.

TEACHING AND LEARNING

STRATEGY

The district reopening plan includes a continuity of learning plan for the 2020-2021 school year. Such plan must prepare for in-person, remote, and hybrid models of instruction.

**SEE APPENDIX A FOR THE FOLLOWING DOCUMENT:
CONTINUITY OF LEARNING PLAN**

The district reopening plan includes an educational program that is aligned to the New York State Learning

Standards regardless if instruction is delivered in-person, remotely or in a hybrid model.

- All instruction, regardless of model, will be aligned to the NY State Learning Standards.

The district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in-person, remotely or through a hybrid model of instruction.

- Regardless of model, teachers will prepare lessons that are designed to engage students in meaningful ways. If a hybrid or remote model is implemented, teachers will be provided access to their classrooms in order to facilitate both synchronous and asynchronous instruction.

Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are clear opportunities for instruction that are accessible to all students. Such opportunities must be aligned with State standards and include routine scheduled times for students to interact and seek feedback and support from their teachers.

- Regardless of model, teachers will prepare lessons that are designed to engage students in meaningful ways. If a hybrid or remote model is implemented, teachers will be provided access to their classrooms in order to facilitate both synchronous and asynchronous instruction.
- The district will work with teachers to create opportunities for all students to be able to interact and receive feedback directly from their teacher. This will include interactions via phone, internet, or in other ways that are allowed which maintain social distancing and face covering protocols.

Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).

- Parents and students may contact the school via email or by phone. All teachers can be contacted through email and if teachers are in the school building, can be contacted by phone. If teachers are not located in the school, the district has the capability to forward all messages on the teachers' school phones to their homes.
- The district's technology team will be available for students and families to provide support which cannot be answered by the student's teacher, and a number will be created specifically for this support. Our computer specialist can be reached at gthom@morriscsd.org or at 263-6100, ext. 114

Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.

- This assurance is not applicable to the Morris Central School as we provide our own PreK program.

SPECIAL EDUCATION

STRATEGY

The district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with disabilities and those providing special education and services.

- The district will protect the health and safety of students with disabilities and those providing special

education and services through the use of the health and safety protocols outlined in this document. This includes, but is not limited to all of the documents contained in Appendix A.

The district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.

- The district will continue to use the ClearTrack program to document and provide documentation to families. The documentation will include the student's Individual Education Plan and progress notes.
- Each student with a disability has an assigned case manager (teacher) that acts as a liaison between the district and student and district and parent to assist with communication.

The district reopening plan addresses meaningful parent engagement in the parent's preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.

- The district will continue to meet and communicate with parents through multiple means including, but not limited to phone, email, and virtual meetings. The district will accommodate parent requests for in-person meetings when they are allowed.

The district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.

- The district's CSE and CPSE are run by the same person in our small, rural school district. The CSE Chairperson participates in regional meetings for Special Education to keep informed of program options that are available.
- There is regular communication between the CPSE/CSE chair and the program providers to the needs of each student. Prior to a transition meeting for a student from CPSE to CSE, the chair will visit the classroom of the student to gain a better understanding of the program and needs of the student. A teacher will often accompany the chair to give his/her observations at the meetings.

The district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.

IN-PERSON LEARNING: Students with disabilities who receive in-person learning will be provided all necessary accommodations, modifications, services, and technology in accordance with their IEP.

REMOTE LEARNING: Students with disabilities who are participating in remote learning will, to the extent practicable, have all accommodations, modifications, services, and technology in accordance with their IEP. The CSE Chairperson will determine if a meeting is needed to modify the IEP if certain aspects of the IEP cannot be implemented remotely.

STUDENTS AT HOME DUE TO COVID19 SYMPTOMS OR COVID19: To the extent practicable, teachers and service providers will provide all necessary accommodations for students who are learning remotely due to COVID19 symptoms or a positive COVID19 diagnosis. Employees and service providers will not be required to meet in person with these students. Alternative methods for instruction and services will be explored.

BILINGUAL EDUCATION AND WORLD LANGUAGES

STRATEGY

The district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner's Regulations Part 154.

- Morris Central School District assures that all of these provisions will be met for our ELL students.

The district reopening plan must provide required instructional Units of Study to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.

- The district will continue to purchase ELL services from BOCES and instructional units of study will be met regardless of the model of instruction.

The district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children's education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.

- Our ELL and classroom teachers will engage with parents of ELL students as we prepare for the reopening of school. The BOCES' ELL teacher will continue to maintain regular and ongoing communication with parents/guardians in their preferred mode of communication (i.e. email, telephone). The district will make every effort to communicate with the parent/guardian in their preferred language and mode of communication.

TEACHER AND PRINCIPAL EVALUATION

STRATEGY

The district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.

- The district will conduct all evaluations in accordance with our approved APPR plan. No variances will be sought at this time.

CERTIFICATION AND INCIDENTAL TEACHING

STRATEGY

The district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.

- The district will seek to fill all positions and teaching assignments to the extent practicable with individuals certificated in that area.
- The district will take advantage where necessary the provisions in regulation that allow for teachers to teach up to 10 hours a week outside of their certification area as an incidental assignment should the need arise.

APPENDIX A SAFETY & HEALTH PROTOCOLS

COVID19 SIGNS OF ILLNESS

PROTOCOL

KNOW THE SIGNS OF COVID19 ILLNESS

- FLUSHED CHEEKS
- RAPID OR DIFFICULTY BREATHING
(WITHOUT RECENT PHYSICAL ACTIVITY)
- FATIGUE, AND/OR IRRITABILITY
- FREQUENT USE OF THE BATHROOM

WHAT DO YOU DO IF YOU SEE THESE SIGNS IN YOUR COLLEAGUES OR STUDENTS?

- DO NOT LEAVE THEM ALONE
- CALL THE NURSE OR MAIN OFFICE
- FOLLOW THE DIRECTIONS GIVEN

Screening Protocol- Visitors

STRATEGY

Access to the interior of the school building will be limited to students, staff, service providers, and individuals with previously scheduled appointments.

Every visitor will be required to have their temperature checked before proceeding beyond the front vestibule.

If their temperature exceeds 100.0° F, they must immediately leave the school campus and may not return to campus until they have been cleared to do so by a medical professional.

Every visitor whose temperature is less than 100.0° F, must then attest to the following four questions:

- Have you
 - experienced any symptoms of COVID19, including a temperature of greater than 100.0°F, in the past 10 days;
 - traveled internationally in the past 10 days;
 - knowingly been in close or proximate contact in the past 10 days with anyone who has tested positive through a diagnostic test for COVID19; and/or
 - tested positive through a diagnostic test for COVID19 in the past 10 days?

If a visitor states “yes” to any question, they must immediately leave the school campus and may not return to campus until they have been cleared to do so by a medical professional.

If a visitor states “no” to all four questions and their temperature is less than 100.0°F, they may enter the school.

COVID19 HEALTH SCREENING QUESTIONNAIRE - VISITORS

Date: _____

NAME (Printed Clearly)	
ADDRESS	
PHONE NUMBER	()
PRE-SCHEDULED MEETING WITH	

ATTESTATION BY VISITOR

In the past (10 days) have you experienced any symptoms of COVID19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally in the past 10 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not fully vaccinated, have you knowingly been in close or proximate contact in the past 10 days with anyone who has tested positive through a diagnostic test for COVID19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID19 in the past 10 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SIGNATURE	
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VERIFICATION BY STAFF REQUIRED

Staff Member (Print/Sign)	
Attestation Questions	<input type="checkbox"/> All "No" <input type="checkbox"/> Any marked "Yes" – MAY NOT ENTER
Temperature Check	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER
Time	

Screening Protocol - Staff

STRATEGY

Every staff member will self-assess their temperature at home before leaving for work.

If their temperature is greater than 100.0°F, they may not come to work until they have documentation from a health care provider evaluation, negative COVID19 testing, and symptom resolution, or if COVID19 positive, release from isolation.

Prior to coming to work, every staff member will complete a screening attestation form, asking the following questions.

- Have you
 - experienced any symptoms of COVID19, including a temperature of greater than 100.0°F, in the past 10 days;
 - traveled internationally in the past 10 days;
 - If not fully vaccinated, have you knowingly been in close or proximate contact in the past 10 days with anyone who has tested positive through a diagnostic test for COVID19; and/or
 - tested positive through a diagnostic test for COVID19 in the past 10 days?

If a staff member states “yes” to any question, they cannot come to work and may not return to work until they have documentation of a negative COVID19 test or documentation from a health provider of an alternate diagnosis , and symptom improvement, or if COVID19 positive, release from isolation.

If a staff member states “no” to all four questions, they may come to school.

COVID19 HEALTH SCREENING QUESTIONNAIRE - STAFF

Employee Name (Print Clearly): _____

Date: _____

TEMPERATURE SCREENING QUESTION

Did you evaluate your temperature before arriving to work?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
My temperature was less than 100.0° F.	<input type="checkbox"/> Yes	<input type="checkbox"/> No



If you answered “No” you must wait to have your temperature checked before entering the building.

TEMPERATURE TAKEN BY	TEMPERATURE	TIME
	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER	

ding.

ATTESTATION

In the past two weeks (10 days) have you experienced any symptoms of COVID19 such as a temperature of greater than 100.0°F, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally in the past 10 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not fully vaccinated, have you knowingly been in close or proximate contact in the past 10 days with anyone who has tested positive through a diagnostic test for COVID19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID19 in the past 10 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

*If you answer “yes” to any question, do not come into work.

SIGNATURE	
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Screening Protocol – Students

STRATEGY
Parents/guardians will check on the health of their child(ren) on a daily basis before they are sent to school.
Parents/guardians will check the temperature of their child(ren) before they come to school to assess whether their temperature is over 100.0°F.
A mechanism by which parents will report that they completed the daily health check and temperature of their child(ren) will be used. The parent will not send their child(ren) to school if the temperature is above 100.0°F or if they answer “yes” to any one of the four questions asked on the screening form.
<p>If a parent/guardian responds “yes” to any question,</p> <ul style="list-style-type: none"> The student may not come to school; they must notify the school nurse or the main office immediately; and before returning to school, student must have documentation of a negative COVID-19 test or documentation from a health provider of an alternate diagnosis, and symptom improvement, or if COVID19 positive, release from isolation.
Students who have not been screened at home will be screened at school prior to entry into classroom.

Child’s Name	Date	
I took my child’s temperature today and it is below 100.0.		
My child has no COVID 19 symptoms, has not tested positive for COVID 19 or been in close contact with a confirmed or suspected case, has not traveled internationally in the last 10 days.		
Parent Signature		

COVID19 HEALTH SCREENING QUESTIONNAIRE - STUDENTS

Student Name (Print Clearly): _____

Date: _____

TEMPERATURE SCREENING QUESTION



Did your parents/guardian evaluate your temperature before arriving to school?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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If the answer is "No", student must have his/her temperature taken at school

TEMPERATURE TAKEN BY	TEMPERATURE	TIME
	<input type="checkbox"/> Less than 100.0°F <input type="checkbox"/> Greater than 100.0°F – MAY NOT ENTER	

ATTESTATION

In the past two weeks (10 days) have you experienced any symptoms of COVID19 such as a fever, cough, shortness of breath or difficulty breathing, extreme tiredness (fatigue), muscle or body aches, headache, loss of taste or smell, sore throat, stuffy or runny nose, nausea or vomiting, and/or diarrhea?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you traveled internationally in the past 10 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not fully vaccinated, have you knowingly been in close or proximate contact in the past 10 days with anyone who has tested positive through a diagnostic test for COVID19?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you tested positive through a diagnostic test for COVID19 in the past 10 days?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

QUESTIONED BY	
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If the student answered "Yes" to any of the above questions, they must immediately be taken to the COVID19 Isolation Room. Once there, please call the school nurse or main office.

COVID19 Symptom Confirmation Protocol - Visitors

STRATEGY
If an individual visiting the school has a temperature greater than 100.0°F or attests in the affirmative to any of the screening questions, they must leave the campus immediately and may not return until cleared by a medical professional.

COVID19 Symptom Confirmation Protocol – Staff

STRATEGY
<p>Symptom confirmation prior to coming to work: The staff member may not come to work.</p>
<p>The school nurse or an administrator will call the employee. The employee will be given information on health care and testing resources.</p>
<p>Before returning to work, the staff member must have documentation of a negative COVID19 test or documentation from a health provider of an alternate diagnosis, and symptom improvement, or if COVID19 positive, release from isolation.</p>
STRATEGY
<p>Symptom confirmation during the school day: If a staff member develops symptoms of COVID19 during the school day, they must immediately call for the school nurse.</p>
<p>ISOLATION PROTOCOL:</p> <ul style="list-style-type: none"> • The school nurse will assess if the staff member has symptoms consistent with COVID19. The staff member’s temperature must be taken.
<p>If the symptoms are consistent with COVID19, the school nurse will notify the main office immediately to decide what rooms/offices if any, need to be shut down for cleaning and disinfection.</p>
<p>The staff member will be required to go home.</p>
<p>All areas used by a sick person will be closed off until after cleaning and disinfection has occurred</p> <ul style="list-style-type: none"> • All outside doors and windows will be opened to increase circulation in the area. • If feasible, cleaning and disinfection will not commence until 24 hours after rooms have been closed off. • Clean and disinfect all areas used by the person suspected or confirmed to have COVID19.
<p>Communication protocols will be completed by no later than 5PM that day for all students and staff who came in contact with the staff member sent home.</p>
<p>Before returning to work, the staff member must have documentation of a negative COVID19 test or documentation from a health provider of an alternate diagnosis, and symptom improvement, or if COVID19 positive, release from isolation.</p>

COVID19 Symptom Confirmation Protocol – Students

STRATEGY
<p>Symptom confirmation prior to coming to school:</p> <ul style="list-style-type: none"> • The parent/guardian will not send their child(ren) to school. • The parent/guardian will contact the school nurse or main office immediately.
<p>Before returning to school, the student(s) must have documentation of a negative COVID19 test or documentation from a health provider of an alternate diagnosis, and symptom improvement, or if COVID19 positive, release from isolation.</p>
STRATEGY
<p>Symptom confirmation during the school day:</p> <p>For students in Grades PK-12, any staff member who believes a student is exhibiting COVID19- like symptoms must intervene and begin the isolation protocols.</p> <p>For students in 7-12, they must notify a staff member if they begin experiencing any COVID19-like symptoms.</p>
<p>ISOLATION PROTOCOL:</p> <ul style="list-style-type: none"> • The student will be immediately separated from other students and taken to an Isolation Room. • The staff member accompanying the student will remain in the Isolation Room with the student and contact the school nurse or main office. The staff member must maintain social distancing and face covering protocols. • The school nurse will assess if the student has symptoms consistent with COVID19.
<p>If the symptoms are consistent with COVID19, the school nurse will notify the main office immediately to decide what rooms/offices if any, need to be shut down for cleaning and disinfection.</p>
<p>The student will be required to be picked up by the parent/guardian. The parent/guardian will be given information on health care and testing resources.</p>
<p>All areas used by a sick person will be closed off until after cleaning and disinfection has occurred</p> <ul style="list-style-type: none"> • All outside doors and windows will be opened to increase circulation in the area. • If feasible, cleaning and disinfection will not commence until 24 hours after rooms have been closed off. • Clean and disinfect all areas used by the person suspected or confirmed to have COVID19.
<p>Communication protocols will be completed by no later than 5PM that day for all students and staff who came in contact with the student(s) sent home.</p>
<p>Before returning to school, the student(s) must have documentation of a negative COVID19 test or documentation from a health provider of an alternate diagnosis, and symptom improvement, or if COVID19 positive, release from isolation.</p>

HAND AND RESPIRATORY

HYGIENE PROTOCOL

STRATEGY – HAND HYGIENE
Healthy hand washing hygiene practices will be taught and re-taught to both students and staff through the use of videos, posters, and live instruction.
Teachers in grades PK-6 will schedule time for hand hygiene throughout the day.
Students in grades 7-12 will be reminded to perform hygiene after all meals, use of bathrooms and at other times in the day. Students will be provided opportunities at various in the day to wash/sanitize their hands.
Hand sanitizer will be made available in all classrooms, near high touch surfaces for use when soap and water are not available.
STRATEGY – RESPIRATORY HYGIENE
Students and staff will cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.
If no tissue is available, the inside of the elbow (or shirtsleeve) will be used to cover the mouth or nose instead of using the hands.
Students and staff will perform hand hygiene after sneezing, coughing and handling dirty tissues or other soiled material.

SOCIAL DISTANCING PROTOCOLS/DECISIONS

STRATEGY
<p>The district reopening plan has a written protocol to ensure all persons in school buildings keep a social distance of at least 6 feet whenever possible. Six feet in all directions will be maintained between individuals while participating in activities that require projecting the voice (e.g., singing), playing a wind instrument, or aerobic activity.</p>
<p>To assist with maintaining the 6 feet social distancing protocol, the district will require that:</p> <ul style="list-style-type: none"> • Ensure 6 ft. distance between personnel and students unless safety or core function of the work activity requires a shorter distance. • Tightly confined spaces will be occupied by only one individual at a time unless all occupants are wearing face coverings. • Social distancing markers will be posted using tape or signs that denote 6 ft. of spacing in the commonly used other applicable areas at school. • Essential in-person gatherings (e.g. meetings) will be held in open, well-ventilated spaces with appropriate social distancing among participants. • Clear barriers will be provided to help protect staff from others whenever possible.
<p><u>ARRIVAL:</u> The school building will open at 7:45 for students.</p> <p>THOSE WALKING OR BEING DROPPED OFF BETWEEN 7:45 – 8:05:</p> <ul style="list-style-type: none"> • Students in PK-6 who walk or are dropped off by their parents to school will enter through the old main entrance. Students who were prescreened by their parents will report to the small gym and be seated in an appropriate socially distanced manner until 8:00 when they will report to their classrooms. Any of these students who were not prescreened will enter through the old main entrance and will immediately be screened inside the door. • Students in 7-12 who walk, drive or are dropped off by their parents to school and were prescreened by their parents at home will enter through the doors by the technology classroom. Students will report to the large gym and be seated in an appropriate socially distanced manner until 8:00 when they will report to their classrooms. Those wishing to have a school breakfast should do a grab and go on their way to homeroom. Any of these students who were not prescreened will enter through the main entrance at the bus loop and will immediately be screened inside the doors. <p>** A reminder that all students being dropped off by parents should be dropped off at the old front entrance. No private vehicles are allowed in the bus loop during bus times.</p> <ul style="list-style-type: none"> • Commencing at 8:00, students riding buses will be released one bus at a time and will enter through their designated entrances. • Students in grades PK-6 who were prescreened at home will enter through the doors by the

<p>elementary gymnasium and will report to their class.</p> <ul style="list-style-type: none"> • Students in 7-12 who were prescreened at home will enter through the doors by the technology classroom and will proceed directly to their homeroom. Those wishing to have a school breakfast should do a grab and go on their way to homeroom. • Students riding buses who were not prescreened at home will enter through the main entrance at the bus loop and will immediately be screened inside the doors.
<p>Pre-Kindergarten currently has 21 students registered. To maintain social distancing, the class may be split into cohorts and students will attend on a rotating basis.</p>
<ul style="list-style-type: none"> • In grades K-5, classrooms are large enough to accommodate all students while maintaining social distancing. Certain grades may be moved to larger classrooms to accommodate the number of students.
<p>In grades 6-12, the majority of classes are less than 15, and efforts to hold all classes in spaces where appropriate social distancing is possible are being made. In instances where class sizes cannot be reduced to that level, alternative spaces will be considered. Grades 6-12 may also attend on a modified schedule with one cohort in school on Monday, Tuesday and another cohort in school on Thursday, Friday.</p>
<p>LUNCHES</p> <ul style="list-style-type: none"> • Grades PK-6- Lunches will be delivered to the classrooms, students will be eating in their classrooms, maintaining appropriate social distancing. • Grades 7-12- Students will be released from classes at one grade level at a time, pick up lunches in the cafeteria and will eat in designated areas in the building, maintaining appropriate social distancing.
<p>RECESS</p> <p>In grades PK-6, daily recess(minimum of 30 minutes) will be at the direction of the classroom teacher and will be scheduled at the teacher’s discretion to maximize opportunities for students to socially distance and take face covering breaks. Recess time will be held outside weather permitting.</p>
<p>Student movement in hallways will be limited to prevent students from congregating at classroom doors.</p>
<p>Stairwells will be one way to assist in social distancing.</p>
<p>Students transitioning between classes shall, to the extent practicable, remain socially distanced.</p>
<p>Music Classes.</p> <ul style="list-style-type: none"> • Social distancing will be required at a spacing of 6 feet unless face coverings are worn. • Band and chorus may be taught in smaller groups as organized by the teachers. This may include, but is not limited to: <ul style="list-style-type: none"> ○ By grade level (6th, 7th, etc). ○ By instrument or vocal part. • Teachers are encouraged to use the auditorium, cafeteria or gymnasiums to maintain social distancing.
<p>Physical Education Classes</p> <ul style="list-style-type: none"> • Social distancing will be required at a spacing of 6 feet if there are aerobic activities. Teachers will be encouraged to hold P.E. classes outdoors as weather permits.
<p>Decisions regarding school events will be determined on a case by case basis and on NYSDOH guidelines.</p>
<p>All field trips are suspended until further notice.</p>
<p>Afterschool Programming</p>

- Parents will be offered CROP activities remotely and a modified CROP program will also be held in-person commencing in October.
- Extracurricular clubs for secondary students may meet as approved by the administration if they can maintain social distancing guidelines.
- Teachers may continue to meet with students after school; self transport may be required.

Athletics:

Decisions regarding athletic practices and games will be in alignment with the NY State Public High School Athletic Association (NYSPHSAA) guidance unless local conditions require more aggressive measures to be taken.

VULNERABLE/HIGH-RISK GROUP PROTOCOL

STRATEGY

The district reopening plan has written protocol detailing how the district will provide accommodations to all students and staff who are at high risk or live with a person at high risk.

High-risk groups include:

- Individuals 65 or older;
- Pregnant individuals
- Individuals with underlying health conditions including, but not limited to:
 - chronic lung disease or moderate to severe asthma
 - serious heart conditions
 - immunocompromised
 - severe obesity (body mass index [BMI] of 30 or higher)
 - diabetes
 - chronic kidney disease undergoing dialysis
 - liver disease o sickle cell anemia
 - children who are medically complex, who have neurologic, genetic, metabolic conditions, or who have congenital heart disease are at higher risk for severe illness from COVID-19 than other children.

**Health Care Provider notes will be required and the administration will work with the district attorney to determine how to proceed on each case individually.

FACE COVERING PROTOCOL

STRATEGY
The district reopening plan has a written protocol requiring all employees, adult visitors, and students to wear a face covering at all times except when eating.
The district will only accept medical exemptions from qualified health professionals who have indicated the contraindication prohibiting the use of a face covering. The exemption request will be reviewed by the school’s medical doctor.
STRATEGY – STUDENTS
All students MUST wear face coverings at all times with the following exceptions: <ul style="list-style-type: none"> • If they have a written, medical exemption on file with the school. • When they are seated to have breakfast or lunch in a seat/desk that is appropriately social distanced.
The district will provide one face covering for each student and parents should provide a second.
If a child does not have a face covering to board a bus or when they arrive at school by self-transport or walking, a disposable face mask will be given to them (unless they have a medical exemption).
Staff members will schedule breaks for students throughout the day so that they can remove their face coverings when it is safe to do so, but if and only if social distancing can be maintained.
As role models for our students, all staff are required to follow the same protocols for wearing face coverings as students.
The district will provide face coverings for staff upon their request. All staff members will receive a cloth face covering at the beginning of the school year.
If a staff member or visitor does not have a face covering when they arrive at school, a disposable face mask will be given to them (unless they have a medical exemption).
STRATEGY – SCHOOL NURSE
The district will provide enhanced PPE for the school nurse including face shields, N95 masks, goggles, and disposable gowns.

RETURN TO SCHOOL AFTER COVID POSITIVE PROTOCOL

STRATEGY

Before returning to school, the individual must be released from the local health department, which is typically:

- At least **10** days since date of first symptoms; AND
- Individual's symptoms are improving; AND
- Individual is fever-free for at least 72 hours without use of fever reducing medicines.

Return to school will be coordinated between the local health department and the school nurse.

CLEANING AND DISINFECTING PROTOCOL

STRATEGY
The district reopening plan has a written protocol to clean and disinfect schools following CDC guidance.
SCHOOL BUSES <ul style="list-style-type: none">• Bus drivers will clean high-touch surfaces on the bus after each run with wipes and/or cloths and detergents provided by the district.• Each bus will be disinfected after the AM and PM runs using the electrostatic disinfectant sprayer.
CLASSROOMS <ul style="list-style-type: none">• A schedule will be developed for custodial staff to clean chairs, desks, and other high-touch surfaces throughout the day when classrooms do not have students in them.• Teachers will be provided disinfectant spray that they can use at their discretion to clean surfaces within their classroom during class periods when custodial staff cannot get to their rooms.• The electrostatic disinfectant sprayer will be used on a regular basis in each classroom.
OFFICES <ul style="list-style-type: none">• All offices will be cleaned once a day by the custodial staff.• Staff will be provided disinfectant spray that they can use at their discretion to clean surfaces.• The electrostatic disinfectant sprayer will be used on a regular basis in each office.
BATHROOMS <ul style="list-style-type: none">• Common Area Bathrooms: The common area bathrooms will have all high-touch surfaces cleaned throughout the day.• PK-2 Shared Classroom Bathrooms: These bathrooms will be for the use of only those students in the shared classrooms. The bathrooms will be scheduled to be cleaned regularly during the day and then during the evening.• Shared Staff Bathrooms: These bathrooms will be cleaned regularly during the day and then during the evening a day. Disinfectant spray/wipes will be made available in each.
CAFETERIA <ul style="list-style-type: none">• Tables The cafeteria staff will clean all tables/desks between lunch periods with a detergent and cloths. The tables will be disinfected again each evening.• Keypad: The keypad will not be used during the pandemic.

- **Trays & Utensils**

The cafeteria staff will continue to follow all Department of Health guidelines for maintaining clean trays and utensils.

HIGH TOUCH SURFACES

- **Lockers**

The outsides of lockers will be cleaned when visibly soiled. The electrostatic sprayer will be used on a regular basis on all lockers.

- **Classroom Door Handles**

To the extent practicable classroom doors will be kept ajar throughout the school day to minimize the number of surfaces touched. Custodial staff will clean these surfaces throughout the day when doors are closed.

- **Entrance Doors**

The entrance doors will be held open to the extent practicable and will be cleaned on a regular basis throughout the day.

- **Drinking Fountains**

The district is in the process of converting drinking fountains to bottle-filling stations. Students are encouraged to bring water bottles to fill. The district will shut down any fountain that has not been converted. The custodial staff will clean the push buttons on a regular basis.

- **Elevator Buttons**

The elevator buttons will be cleaned on a regular basis.

SAFETY DRILL MODIFICATION PROTOCOL

STRATEGY

The district reopening plan has a written protocol to conduct required school safety drills with modifications ensuring social distancing between persons.

Students will be instructed that if it was an actual emergency that required evacuation or lockdown, the most imminent concern is to get to safety; maintaining social distancing in an actual emergency that requires evacuation or lockdown may not be possible and should not be the first priority.

FIRE DRILLS

The principal will be responsible for scheduling fire drills and ensuring that all students participate over the course of one day.

Modifications to the standard operating procedures may include, but are not limited to:

- Conducting drills on a staggered schedule
- Conducting drills by wing of the building.
- Conducting drills by grade levels.

LOCKDOWN DRILLS

The principal will be responsible for scheduling lockdown drills.

Lockdowns will be conducted without “hiding”/ “sheltering” but provide an overview of how to shelter or hide in the classroom.

CONTINUITY OF LEARNING PLAN PROTOCOL

SCENARIOS FOR CONTINUITY OF INSTRUCTION - Recognizing the fact that at any time we may need to move from one model to another.

SCENARIO	DESCRIPTION
A. Full Reopening (all students)	All students in attendance, running master schedule and all systems (<i>transportation, classes, activities, etc.</i>)
B. Hybrid Model (in-person and remote) 50% of students in grades PK 100% of students in grades K-12	<ul style="list-style-type: none"> · Master schedule observed as developed and planned · Instruction - M, T, TH, F is in-person, live streamed, recorded · PK students- ½ students assigned to attend school Monday & Tuesday; ½ students assigned to attend school Thursday & Friday · K-12th grade attend in-person M, T, Th, F · Students in self-contained primary and elementary special education classes attend 5 days/week · Instructional packets provided if needed and to supplement instruction · Wednesday used for asynchronous learning, disinfecting, cleaning, office hours to support learning, instructional planning/meetings, and professional development · Special Education/AIS services in-person (groups no more than 5 students) · Extra-curricular activities with all safety protocols, cohorts, modified practice schedules.
C. Remote Learning (all students)	All students are learning remotely, faculty & staff, as needed work from school, digital learning systems used for instruction (<i>Google Classroom, Google Meet, instructional packets if needed</i>) Teachers record lessons, flash drives provided for students without connectivity.

	<ul style="list-style-type: none">· Daily instruction is digital, but modified in terms of minutes per day (schedules below).· Special Education/AIS services remote
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***Variations to these scenarios may occur dependent upon NYSDOH and NYSED guidelines and recommendations.**



MORRIS CENTRAL SCHOOL REMOTE LEARNING INFORMATION AND SCHEDULE

GRADING - PK-12

For all models of learning, grading will be consistent with the Morris Central School Grading Policy.

REMOTE LEARNING SCHEDULE - STUDENTS GRADES PK-6

All students in grades PK-6 will be provided with Chromebooks.

All classroom teachers will have a Google Classroom and post all subject area assignments in that location. Special area and support teachers will have access to the classroom teachers' Google Classrooms and will post their recordings in that one location, as well.

All teachers will be using a consistent format for posting assignments.

There will be two blocks of time scheduled for live Google Meets (also recorded) to address social emotional needs. This will also be a time to go over the weekly schedule and provide reminders etc.

Teachers will schedule daily office hours. Monday and Thursday a minimum of one half hour will be designated. On Tuesday, Wednesday and Friday a minimum of two half hour blocks will be designated.

Recordings of daily lessons and activities will be posted daily by 8:30 a.m. In the case of an emergency remote learning day, recordings will be posted on or before 10:00 a.m.

Teachers should not exceed 2 activities a day within a given block (for example, an ELA block could include a phonics activity and a writing activity each activity will be recorded separately).

Families without internet access will receive jump drives with recorded lessons/activities.

Materials to support student learning will be delivered on Wednesday to students. Student work should be returned at that time.

Remote learning will follow the instructional days of the school calendar.

Student attendance will be taken based on participation and submission of assignments.

RtI services and Special Education services will be scheduled with individual families.

**Class Meetings (Live/Recorded Google Meet) - SEL / Weekly Check-In
Monday and Thursday - 15 -20 minutes**

Prekindergarten	8:30 a.m.
Kindergarten	9:00 a.m
1st grade	9:30 a.m.
2nd grade	10:00 a.m.
3rd grade	10:30 a.m.
4th grade	11:00 a.m
5th grade	11:30 a.m.
6th grade	12:00 p.m.

Elementary Schedule - Recorded lesson/activity up to 20 minutes in length

Monday	Tuesday	Wednesday	Thursday	Friday
ELA	ELA	ELA	ELA	ELA
Math	Math	Math	Math	Math
Science	Social Studies	Science	Social Studies	Science/Social Studies (alternate)
PE	Art	PE	Music	PE

Classroom teachers *may* also schedule Google Meets for additional instructional opportunities as needed.

GRADES 7-12

Students in grades 7-12 will follow the normal bell schedule. Periods will be no longer than 30 minutes. Wednesdays will be used for asynchronous learning and office hours.

Instruction will be live and also recorded. Attendance and participation is required. You do not sign in to a period when you have a study hall or lunch.

Students need to check their email on a daily basis and respond to teachers.

Printed materials to support learning will be available upon request.

Materials will be delivered and picked up on Wednesdays.

Scheduled Office Hours will be set. The schedules will be posted and shared with students.

ANNOUNCEMENTS / GUIDANCE FOR STUDENTS AND FAMILIES

Students and families, appropriate to grade level, need to check MCS email or personal email as regularly as possible. Students should “check in” to Google Classroom to communicate with teachers and fellow classmates regularly in order to engage in online learning – as per the established schedule.

Families should ensure that teachers have contact information (phone and email) that is up to date.

Students and families, appropriate to grade level, need to communicate with teachers regularly so that teachers can assist with scheduling/participation issues, academic issues, social and emotional issues.

Please let our Information Technology Service know if you could use support through a computer or Chromebook by emailing gthom@morriscsd.org. Your email will be answered as promptly as possible.

Students should check MCS email regularly and daily - We have been asked by teachers for students to respond to their emails and correspondence when it is sent. We are appreciative for teachers' outreach, but students should be responding when that happens.

- ACADEMIC and INSTRUCTIONAL Resources for Families
 - Posted on the Morris Central School website.
- SOCIAL and EMOTIONAL SUPPORTIVE Resources for Families
 - Posted on the Morris Central School website.

AHSEP PROGRAM

The district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the students participating in the AHSEP Program through ONC BOCES. The AHSEP Program is scheduled daily from 3:00 p.m. to 6:00 p.m. It is provided on an as needed basis. Students enrolling in the program will follow the same guidelines as set forth by the home district reopening plan. If the home school district is remote, instruction will take place through Zoom. If the district is in-person, instruction will take place in the distance learning classroom following protocols listed in this reopening document. The TASC program will not provide hybrid instruction. If the school is following a hybrid, the TASC students will be remote until the district is fully in-person. Technology will be provided by the home school district.

Mandatory Assurances

COMMUNICATION/FAMILY & COMMUNITY ENGAGEMENT	
ASSURANCE	PAGE
1. The school and/or district engaged with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups) when developing reopening plans. Plans for reopening should identify the groups of people involved and engaged throughout the planning process	4
2. The school and/or district developed a communications plan for students, parents or legal guardians of students, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information. Responsible Parties may consider developing web pages, text and email groups, and/or social media groups or posts.	4
3. The school and/or district will ensure all students are taught or trained how to follow new COVID19 protocols safely and correctly, including but not limited to hand hygiene, proper face covering wearing, social distancing, and respiratory hygiene.	5
4. The school and/or district will encourage all students, faculty, staff, and visitors through verbal and written communication (e.g., signage) to adhere to CDC and DOH guidance regarding the use of PPE, specifically acceptable face coverings, when a social distance cannot be maintained.	5
5. The school and/or district will provide communications in the language(s) spoken at home among families and throughout the school community. Written plans must be accessible to those with visual and/or hearing impairments.	5

HEALTH AND SAFETY	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must review and consider the number of students and staff allowed to return in person. These factors should be considered when determining resumption of in person instruction: (1) Ability to maintain appropriate social distancing or face coverings; (2) PPE and face covering availability; (3) Availability of safe	5

transportation; and (4) Local hospital capacity – consult your local department of health.	
2. Each school and/or district reopening plan must engage with school stakeholders and community members (e.g., administrators, faculty, staff, students, parents/legal guardians of students, local health departments, local health care providers, and affiliated organizations, such as unions, alumni, and/or community-based groups)in developing their reopening plan and identify those that participated in the reopening plans.	6
3. Each school and/or district reopening plan must include a communications plan for students, parents/guardians, staff, and visitors that includes applicable instructions, training, signage, and a consistent means to provide individuals with information.	6
4. Each school and/or district reopening plan has a written protocol developed in collaboration with the district or school’s director of school health services to instruct staff to observe for signs of illness in students and staff and requires symptomatic persons to be sent to the school nurse or other designated personnel.	6
5. Each school and/or district reopening plan has a written protocol for daily temperature screenings of all students and staff, along with a daily screening questionnaire for faculty and staff and periodic use of the questionnaire for students.	6
6. Each school and/or district reopening plan requires that ill students and staff be assessed by the school nurse (registered professional nurse, RN) or medical director and that if a school nurse or medical director is not available, ill students and staff will be sent home for follow up with a healthcare provider.	6
7. Each school and/or district reopening plan has a written protocol requiring students or staff with a temperature, signs of illness, and/or a positive response to the questionnaire to be sent directly to a dedicated isolation area where students are supervised, prior to being picked up or otherwise sent home.	6
8. Each school and/or district reopening plan has written protocol to address visitors, guests, contractors, and vendors to the school which includes health screening.	6
9. Each school and/or district reopening plan has a written protocol to instruct parents/guardians to observe for signs of illness in their child that require staying home from school.	6
10. Each school and/or district reopening plan has a written protocol and appropriate signage to instruct staff and students in correct hand and respiratory hygiene.	6
11. Each school and/or district reopening plan has written protocol to ensure all persons in school buildings keep social distance of at least 6	7

feet whenever possible.	
12. Each school and/or district reopening plan has written protocol detailing how the district/school will provide accommodations to all students and staff who are at high risk or live with a person at high risk.	7
13. Each school and/or district reopening plan has written protocol requiring all employees, adult visitors, and students to wear a cloth face covering whenever social distancing cannot be maintained.	7
14. Each school and/or district reopening plan has a plan for obtaining and maintaining adequate supplies of cloth face coverings for school staff, students who forget their masks, and PPE for use by school health professionals.	7
15. Each school and/or district reopening plan has written protocol for actions to be taken if there is a confirmed case of COVID19 in the school.	7
16. Each school and/or district reopening plan has written protocol that complies with DOH and CDC guidance for the return to school of students and staff following a positive screen for COVID19 symptoms, illness or diagnosis of confirmed case of COVID19 or following quarantine due to contact with a confirmed case of COVID19. Return to school will be coordinated with the local health department.	7
17. Each school and/or district reopening plan has written protocol to clean and disinfect schools following CDC guidance.	7
18. Each school and/or district reopening plan has written protocol to conduct required school safety drills with modifications ensuring social distancing between persons	7
19. Each school and/or district reopening plan has written plan for district/school run before and aftercare programs (or, for charter schools, as required by the school's charter)	8
20. Each school and/or district reopening plan designates a COVID19 safety coordinator (administrator) whose responsibilities include continuous compliance with all aspects of the school's reopening plan, as well as any phased-in reopening activities necessary to allow for operational issues to be resolved before activities return to normal or "new normal" levels.	8

FACILITIES	
ASSURANCE	PAGE
1. Each school and/or district reopening plan which include changes or additions to facilities must comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and submit all changes to OFP.	8
2. Each school and/or district reopening plan must ensure compliance with the 2020 Building Condition Survey and Visual Inspection, where applicable.	8

3. Each school and/or district reopening plan must provide provisions to conduct the Lead-In-Water Testing as required by NYS DOH regulation 67-4.	8
4. Each school and/or district reopening plan must ensure all existing and new Alcohol-based Hand-Rub Dispensers which are installed in any locations is in accordance with FCNYS 2020 Section 5705.5.	8
5. Each school and/or district reopening plan which include the installation of dividers in classrooms, libraries, cafeterias, auditoriums, gymnasiums, doors, and other points of congregation will ensure the submission of detailed floor plans to OFP for review.	8
6. Each school and/or district reopening plan must ensure that all new building construction and temporary quarter project will be submitted to OFP for a full code review.	8
7. Each school and/or district reopening plan which include new facilities for leasing must provide a plan to consult with OFP for a preliminary evaluation	8
8. Each school and/or district reopening plan which includes the temporary or permanent use of Tents must provide plans adhering to the BCNYS.	8
9. Each school and/or district reopening plan must ensure that the existing or altered number of toilet and sink fixtures meet the minimum standards of the BCNYS.	8
10. Each school and/or district reopening plan must ensure that each building provides one drinking fountain per one hundred occupants or provide a written plan for a reasonable alternate source of drinking water	9
11. Each school and/or district reopening plan must provide written plans on how to maintain adequate, code required ventilation (natural or mechanical) as designed.	9
12. Each school and/or district reopening plan must ensure that all project submissions only dedicated to "COVID19 Reopening" will be labeled as such.	9
13. Each school and/or district reopening plan which includes the use of plastic separators must comply with the 2020 BCNYS Section 2606.	9

CHILD NUTRITION	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must provide all students enrolled in the SFA with access to school meals each school day. This must include students in attendance at school and students learning remotely.	9
2. Each school and/or district reopening plan must address all applicable health and safety guidelines.	9
3. Each school and/or district reopening plan includes measures to protect	9

students with food allergies if providing meals in spaces outside the cafeteria.	
4. Each school and/or district reopening plan must include protocols and procedures for how students will perform hand hygiene before and after eating, how appropriate hand hygiene will be promoted, and how sharing of food and beverages will be discouraged.	9
5. Each school and/or district reopening plan must include protocols and procedures that require cleaning and disinfection prior to the next group of students arriving for meals, if served in the same common area.	9
6. Each school and/or district reopening plan must ensure compliance with Child Nutrition Program requirements (if the school is its own SFA – for charter schools that are part of a district’s SFA, the plan must ensure communication with the district regarding food serve requirements).	10
7. Each school and/or district reopening plan must include protocols that describe communication with families through multiple means in the languages spoken by families.	10
8. Each school and/or district reopening plan must require that students must social distance (six feet separation) while consuming meals in school unless a physical barrier is provided.	10

TRANSPORTATION	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must ensure all buses (conforming and non-conforming to Federal Motor Carrier Safety Standards, as well as type A, C or D) which are used every day by districts and contract carriers will be cleaned/disinfected once a day.	10
2. Each school and/or district reopening plan ensures high contact spots must be wiped down after each a.m. and p.m. run depending upon the disinfection/cleaning schedule.	10
3. Each school and/or district reopening plan will require that school bus drivers, monitors, attendants and mechanics must wear a face covering along with optional face shield.	10
4. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of personal protective equipment and the signs and symptoms of COVID19.	10
5. Each school and/or district reopening plan requires that transportation staff (drivers, monitors, attendants, mechanics and cleaners) will be trained and provided periodic refreshers on the proper use of social distancing.	10
6. Each school and/or district reopening plan requires that transportation	11

departments/carriers will need to provide Personal Protective Equipment such as masks and gloves for drivers, monitors and attendants in buses.	
7. Each school and/or district reopening plan ensures hand sanitizer will be provided for all staff in their transportation locations such as dispatch offices, employee lunch/break rooms and/or bus garages.	11
8. Each school and/or district reopening plan requires that drivers, monitors and attendants who must have direct physical contact with a child must wear gloves.	11
9. Each school and/or district reopening plan requires that school bus drivers, monitors, attendants and mechanics shall perform a self-health assessment for symptoms of COVID 19 before arriving to work.	11
10. Each school and/or district reopening plan requires that students must wear a mask on a school bus if they are physically able.	11
11. Each school and/or district reopening plan ensures that students who do not have a mask will NOT be denied transportation.	11
12. Each school and/or district reopening plan requires that students who do not have masks must be provided one by the district.	11
13. Each school and/or district reopening plan ensures that students with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation.	11
14. Each school and/or district reopening plan requires students will be trained and provided periodic reminders on the proper use of personal protective equipment and the signs and symptoms of COVID19.	11
15. Each school and/or district reopening plan requires that students will be trained and provided periodic reminders on the proper use of social distancing.	11
16. Each school and/or district reopening plan requires that if the school district is in session remotely or otherwise, pupil transportation must be provided to nonpublic, parochial, private, charter schools or students whose Individualized Education Program have placed them out of district whose schools are meeting in conducting in-person session education when/if the district is not.	11

SOCIAL-EMOTIONAL WELL-BEING	
ASSURANCE	PAGE
1. Each school and district ensures that district-wide and building-level comprehensive developmental school counseling program plans, developed under the direction of certified school counselor(s), are reviewed and updated to meet current needs.	12
2. Each school and/or district establishes an advisory council, shared decision-making, school climate team, or other collaborative working group comprised of families, students, members of the board of	12

education, or school's board, school building and/or district/charter leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers including school social workers and/or school psychologists, to inform the comprehensive developmental school counseling program plan.	
3. Each school and/or district reopening plan addresses how the school/district will provide resources and referrals to address mental health, behavioral, and emotional support services and programs.	12
4. Each school and/or district reopening plan addresses professional development opportunities for faculty and staff on how to talk with and support students during and after the ongoing COVID19 public health emergency, as well as provide supports for developing coping and resilience skills for students, faculty, and staff.	12

SCHOOL SCHEDULES	
ASSURANCE	PAGE
1. Each school and/or district reopening plan describes the school schedule planned for implementation at the beginning of the 2020-21 school year and to the extent practicable any contingent scheduling models it may consider if the situation warrants.	13

ATTENDANCE AND CHRONIC ABSENTEEISM	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must describe a mechanism to collect and report daily teacher student engagement or attendance while in a remote or hybrid schedule.	14

TECHNOLOGY AND CONNECTIVITY	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must include information on how the school/district will have knowledge of the level of access to devices and high-speed internet all students and teachers have in their places of residence.	15
2. Each school and/or district reopening plan must include information on how the school or district, to the extent practicable, will address the need to provide devices and internet access to students and teachers who currently do not have sufficient access.	15
3. Each school and/or district reopening plan must include information on how the school or district will provide multiple ways for students to participate in learning and demonstrate mastery of Learning Standards in remote or blended models, especially if all students do not yet have sufficient access to devices and/or high-speed internet.	15

TEACHING AND LEARNING	
ASSURANCE	PAGE
1. Each school and/or district reopening plan includes a continuity of learning plan for the 2020-2021 school year. The plan must prepare for in-person, remote, and hybrid models of instruction.	16
2. Each school and/or district reopening plan includes an educational program that is aligned to the New York State Learning Standards (or, for charter schools, the standards set forth in the school's charter) regardless if instruction is delivered in-person, remotely or in a hybrid model.	16
3. Each school and/or district reopening plan provides for a program that includes regular substantive interaction between teachers and students whether delivered in- person, remotely or through a hybrid model of instruction	16
4. Equity must be at the heart of all school instructional decisions. All instruction should be developed so that whether delivered in-person, remotely, or through a hybrid model due to a local or state school closure, there are/clear/opportunities for instruction that/are/accessible to all students./Such opportunities must be/aligned with State standards (or, for charter schools, the standards set forth in the school's charter) and include routine scheduled times for students to/interact and seek feedback and support/from their teachers.	16
5. Schools must create a clear communication plan for how students and their families/caregivers can contact the school and teachers with questions about their instruction and/or technology. This information needs to be accessible to all, available in multiple languages based on district or charter school need, widely disseminated, and include clear and multiple ways for students and families to contact schools and teachers (e.g., email, online platform, and/or by phone).	16
6. Districts that contract with eligible agencies, including CBOs, to provide Prekindergarten programs must attest that they have measures in place to ensure eligible agencies with whom they contract will follow health and safety guidelines outlined in NYSED guidance and required by the New York State Department of Health. The district must also ensure their eligible agencies have a Continuity of Learning plan that addresses in-person, remote, and hybrid models of instruction.	16

SPECIAL EDUCATION	
ASSURANCE	PAGE
1. Each school and/or district reopening plan, whether services are provided in-person, remote, and/or through a hybrid model, addresses the provision of free appropriate public education (FAPE) consistent with the need to protect the health and safety of students with	17

disabilities and those providing special education and services.	
2. Each school and/or district reopening plan addresses how it will document the programs and services offered and provided to students with disabilities as well as communications with parents.	17
3. Each school and/or district reopening plan addresses meaningful parent engagement in the parent’s preferred language or mode of communication regarding the provision of services to his/her child to meet the requirements of the IDEA.	17
4. Each school and/or district reopening plan addresses collaboration between the committees on preschool special education (CPSE) and committees on special education (CSE) and program providers representing the variety of settings where students are served to ensure there is an understanding of the provision of services consistent with the recommendations on/individualized education programs/(IEPs), plans for monitoring and communicating student progress, and commitment to sharing resources.	17
5. Each school and/or district reopening plan must ensure access to the necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students.	17

BILINGUAL EDUCATION AND WORLD LANGUAGES	
ASSURANCE	PAGE
1. Each qualifying school and/or district reopening plan which reopens using in-person or hybrid instruction must complete the ELL identification process within 30 school days of the start of the school year for all students who enrolled during COVID19 school closures in 2019-20, as well as all students who enroll during summer of 2020 and during the first 20 school days of the 2020-21 school year. After this 20 day flexibility period, identification of ELLs must resume for all students within required 10 school days of initial enrollment as required by Commissioner’s Regulations Part 154.	18
2. Each school and/or district reopening plan must provide required instructional Units of Study (or, for charter schools, the applicable program outlined in the school’s charter) to all ELLs based on their most recently measured English language proficiency level during in-person or hybrid instruction.	18
3. Each school and/or district reopening plan must ensure the maintenance of regular communication with parents/guardians of ELLs to ensure that they are engaged in their children’s education during the reopening process, and provide all communications for parents/guardians of ELLs in their preferred language and mode of communication.	18

TEACHER AND PRINCIPAL EVALUATION SYSTEM	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must ensure that all teachers and principals are evaluated pursuant to the LEA's currently approved APPR plan (or, for charter schools, the school's charter), including any variance applications approved by the Department.	18

CERTIFICATION, INCIDENTAL TEACHING, AND SUBSTITUTE TEACHING	
ASSURANCE	PAGE
1. Each school and/or district reopening plan must ensure that all teachers hold valid and appropriate certificates for their teaching assignments except where otherwise allowable under the Commissioner's regulations (e.g., incidental teaching) or Education Law.	18